



APPLICATION FOR EMPLOYMENT

**Alliance Interiors
An Equal Opportunity Employer**

Personal Information

Date: _____

Name: _____ Social Security Number: _____/_____/_____
Last First Middle

Present Address: _____
Street City State Zip

Permanent Address: _____
Street City State Zip

Phone Number: _____ Are you 18 Years or Older? _____

In case of an emergency, notify: _____
Name Address Phone Number

Is any additional information relative to a different name necessary to check work record? _____

Please list other names you have had: _____

Are you lawfully entitled to be employed in the United States? _____
(If offered employment, you will be required to provide documentation to verify eligibility.)

Were you referred by an Alliance employee? _____ If so, by whom? _____

Employment Desired and Work Record

Position: _____ Date you can start: _____ Wage Desired: \$ _____

What shift (s) can you work: Days Afternoons Midnight Any Shift (circle your response)

Do you have any relatives who are employed here? If so, who?: _____

Have you ever worked for Alliance before? Yes No

If yes, from: _____ to _____ Position: _____

Reason for leaving: _____

Have you ever been discharged from any employment? Yes No

If yes, please explain: _____

Have you ever been convicted of a crime, other than a minor traffic offense? Yes No

If so, please state the nature of the conviction, dates, and place. _____

(A conviction or criminal proceeding will not necessarily bar you from employment, depending on relevant factors, which will be taken into account.)

Education

	Name and Location of School	Number of years attended	Did you graduate?	Subjects Studied
Elementary School				
High School				
College				
Trade, Business School				

Abilities

Skills (eg. Forklift Operator), study, or activities applicable to the job you are applying for. Leave out anything that suggests race, creed, religion, sex, age, marital status, color, or national origin.

Military Service

Date of Induction: _____ Date of Discharge: _____ Rank: _____

Type of Discharge: _____

Work History (Most Recent Employer First)

Name/Location of Employer	Dates worked To -From	Wage	Position	Reason for Leaving
Ph.#		\$		
Ph.#		\$		
Ph#		\$		

May we contact the above employers? Yes _____ No _____

If no, which one (s) may we contact? _____

References

Note: Failure to supply at least two employment references will lessen your chances of employment with Alliance Interiors.

Company	Person to contact	Address & Phone Number

Can you perform the essential functions of the job for which you are applying with or without reasonable accommodation? Yes_____No_____

Please read the following statement carefully before signing to indicate your understanding:

All offers of employment are subject to my passing a physical examination, including drug screening, to the satisfaction of Alliance Interiors. If employed, I agree to submit to further drug screening and work-related examinations as required by Alliance Interiors. I

I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application may result in termination.

I authorize investigation of all statements contained in this application for any employment – related purpose. I release the listed references and all employers, except those specifically excepted, to provide you with any and all applicable information they may have. I hereby release these references and former employers from all liability for any information they may give to you.

I also understand that if an offer of employment is made, it is conditional upon a satisfactory criminal-record background check. If the criminal-record check is not satisfactory to Alliance Interiors, the offer of employment may be withdrawn, or if I have been subsequently employed, my employment may be terminated.

I understand and agree that the terms and conditions stated in this document cannot be waived or varied without express written agreement signed by the General Manager of Alliance Interiors. I understand and agree that if employed, my compensation, any and all benefits I may receive, and any and all regulations, policies, and/or employment manuals, if any, may be modified, amended or eliminated at any time upon simple written notification either given to me personally or by posting such notification in my work area. Further, if given employment with Alliance Interiors, my compensation and benefits I may receive are not promised or guaranteed to continue for any definite period of time and my employment can be terminated at any time, with or without notice, by Alliance or myself.

Date

Signature